|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Useful Communication Skills Checklist** | | | | | | | |
| **Name:** |  | | **Age:** |  | **Date:** | |  |
|  | | | | | | | |
| **Skill** | | **What does the learner currently do? (under what conditions)** | | | | **Appropriate?** | |
| **Request (tangible outcome)** | | | | | | | |
| 2 or more items at once | |  | | | |  yes  no | |
| with 1 attribute | |  | | | |  yes  no | |
| with 2 or more attributes | |  | | | |  yes  no | |
| given choice of 2 or more items | |  | | | |  yes  no | |
| items for specific/known task | |  | | | |  yes  no | |
| missing item | |  | | | |  yes  no | |
| work/job | |  | | | |  yes  no | |
| additional work materials | |  | | | |  yes  no | |
| information: where | |  | | | |  yes  no | |
| information: who/what | |  | | | |  yes  no | |
| information: when | |  | | | |  yes  no | |
| information: how | |  | | | |  yes  no | |
| clarification | |  | | | |  yes  no | |
| permission or consent | |  | | | |  yes  no | |
| I don’t know | |  | | | |  yes  no | |
| “Leave me alone” | |  | | | |  yes  no | |
| “Stop” “All done” | |  | | | |  yes  no | |
| **Comment (social outcome)** | | | | | | | |
| on items | |  | | | |  yes  no | |
| on actions | |  | | | |  yes  no | |
| with attribute | |  | | | |  yes  no | |
| on immediate past | |  | | | |  yes  no | |
| on immediate future | |  | | | |  yes  no | |
| on internal state | |  | | | |  yes  no | |
| **Other** | | | | | | | |
| initiate/respond to eye contact | |  | | | |  yes  no | |
| initiate/respond to greetings | |  | | | |  yes  no | |
| initiate/end conversation | |  | | | |  yes  no | |
| maintain conversation | |  | | | |  yes  no | |

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